



QNUK Delivery
Resource Requirements
V22

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Introduction

Qualifications Network is one of the UK's leading Awarding Organisations for First aid and Safety qualifications.

Our aim is to contribute to the reduction of workplace injuries and illness through effective and affective training and education.

Our qualifications are one of the routes to achieving this aim; however, for learners to have effective and affective education they need highly competent trainers, sufficient resources, engaging learning environments and valid assessments. All maintained through effective quality assurance.

In this manual we have highlighted the resource requirements for each qualification. These requirements include:

- Delivery staff requirements
- Internal Quality assurance (IQA) requirements
- Equipment requirements
- Learning environment requirements

This manual should be used before registering to offer our qualifications and can also be used by Internal Quality Assurers (IQAs) when undertaking quality assurance activities.

Registering to offer a qualification

We strongly recommend that you only register to offer each qualification once you have a confirmed booking. This reduces the burden on your quality assurance and maintains the confidentiality of assessment.

We will always assign qualifications within 48 hours; however, this is often within just a couple of hours.

Before registering it is important that you have access to the appropriate delivery staff, resources and quality assurers. We reserve the right to refuse access to qualifications where centres have simply harvested freelance trainers to provide "evidence" of resources available.

Qualifications Network will confirm the existence of competent delivery staff and IQAs through MyQNUK. We will also seek evidence of sufficient resources through our EQA activities.

Prior to requesting a qualification is added to your portfolio, please ensure the relevant staff have uploaded their evidence of competence.

Once we have received your request, our EQA team will verify the evidence on MyQNUK and assign the qualification if appropriate.

Centre responsibilities

As part of our due diligence, the QNUK EQA team will ensure all delivery staff are suitably qualified. However, it is the centres responsibility to:

- Only register to offer qualifications where it can meet the full resource requirements outlined in this document.
- Withdraw from offering qualifications where it does not have, or loses, resources required for a particular qualification, or suite of qualifications.
- Produce, implement, and maintain an IQA sampling plan for each assessor, related to each qualification it offers.
- Only register staff who have given their permission to be added to MyQNUK. Adding staff and personal files without permission may be a breach of privacy.

Delivery Resource requirements

- Providing staff with their own login details for MyQNUK, these should include the individuals personal email address.
- Ensure email addresses and contact details are correct.

Individuals' responsibilities

Each individual is responsible for ensuring:

- they maintain accurate contact details on MyQNUK.
- Their qualifications and CPD are kept up to date.

Continual Professional Development

Anyone involved in delivering adult education should be undertaking around 30 hours of CPD on an annual basis. Some sectors require more.

CPD can involve a range of opportunities including, but not limited to:

- Attendance at events, conferences, and workshops
- Undertaking higher level qualifications in teaching/assessing and quality assurance or the subject matter.
- Reading, listening to podcasts and contributing to online discussions.

Delivering courses or undertaking the role of the IQA is not, in itself CPD. However, where a reflective journal is maintained that outlines any learning or 'lessons learnt' that has taken place while teaching, assessing or quality assurance is evidence of developing professionally.

All CPD should be recorded, and a record kept on MyQNUK. This can be in our dedicated CPD section or as a document in the individuals files section on MyQNUK.

Checking your portfolio

The qualifications you have been assigned as a centre can be checked on MyQNUK, under "our qualifications".

Please use the information, contained in the following pages, to check that you have been assigned qualifications correctly. If you do not have suitable IQAs or other resources, please inform the EQA department who can withdraw the qualifications until you have suitable resources.

Having qualifications assigned to your centre, where you DO NOT have suitable resources may result in a maladministration investigation.

In addition to only applying for qualifications where you have suitable resources, we suggest that your IQA verifies, on an annual basis, that you continue to have suitable resources.

Abrasive Wheel Qualifications

The requirements below are applicable to the following qualifications:

1. QNUK Level 2 Award in Abrasive Wheel Safety (Portable and Handheld) (RQF) 603/5118/4

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessing qualification (type 1) as listed in appendix 1, **and**
3. hold a suitable Abrasive Wheel instructor qualification; E.G ROSPA, BAF accredited, **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago.

N.B Online Abrasive Wheel instructor courses are not accepted to meet the requirement of point 3. A suitable Abrasive wheel instructor course is typically delivered over two days and delivered by a recognised organisation.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials
- resources related to subject being assessed.
- sufficient abrasive wheel equipment for the cohort size, e.g. a 110V grinder per 2 learners and 2 abrasive wheels
- a range of wheels with different markings

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities.
- have access to refreshment facilities

Asbestos Awareness Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Asbestos Awareness (RQF) 603/5369/7

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. have suitable subject knowledge such as:
 - a. hold a suitable Health and Safety qualification (Type 1) listed in appendix 3, and have recent CPD in Asbestos awareness **or**
 - b. hold be registered as a current UKATA Asbestos Awareness instructor, **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

N.B Online asbestos instructor courses are not accepted to meet the requirement of point 2b

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials
- resources related to subject being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities.

Assessing Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 3 Award in Understanding the Principles and Practices of Assessment (RQF) 601/6005/6
- QNUK Level 3 Award in Assessing Competence in the Work Environment (RQF) 601/6044/4
- QNUK Level 3 Award in Assessing Vocationally Related Achievement (RQF) 601/6066/8
- QNUK Level 3 Certificate in Assessing Vocational Achievement (RQF) 601/6007/X

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold an assessing qualification (type 2) as listed in appendix 1, **and**
2. hold the qualification they are assessing (or a recognised equivalent) **and**
3. have evidence of having successfully assessed learners for other qualifications; **and**
4. have up-to-date working knowledge and experience of best practice in assessment and quality assurance; **and**
5. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- Hold a suitable IQA qualification (type 2) listed in appendix 2 and
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed.
- sufficient number of learners for trainee assessors to assess. Trainee assessors may be required to source these.

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face assessing should be completed in a learning environment and/or workplace that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- have access to toilets and welfare facilities
- have access to refreshment facilities

Conflict Management Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Conflict Management (RQF) 603/6914/0
- QNUK Level 3 Award in the Delivery of Conflict Management Training (RQF) 603/6915/2

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold a Level 3 Deliverers of Conflict Management Training (QCF/RQF) qualification **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities.

Covert Operation Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 4 Award in Covert Operations and Threat Management (RQF) 603/5492/6
- QNUK Level 4 Award in Physical Penetration Testing Operations (RQF) 603/6602/3

Due to the nature of these qualifications QNUK will undertake additional due diligence and quality assurance checks before assigning these qualifications to centres.

Centres should have trainers/assessors working operationally in these subject areas.

QNUK reserves the right to charge for additional EQA activities (£350+VAT) where centres apply for these qualifications and do not have operational staff and suitable equipment to undertake these operations.

The application for these qualifications may take up to 30 days.

To apply for these qualifications please contact Mark.Barber@QNUK.org for an initial conversation.

Customer Service Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Principles of Customer Service (RQF) 601/8802/9

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. have experience:
 - a. within a customer service environment; **or**
 - b. hold a level 2 Award in a customer service-related qualification or higher **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities.

Event Security Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Venue Security Operations (RQF) 610/2318/8
- QNUK Level 2 Award in Behavioural Analysis of Events, Individuals and Crowds (RQF) 610/2319/X
- QNUK Level 2 Award in Responding to Security and Safety Incidents (RQF) 610/2321/8
- QNUK Level 2 Award in Securing and Monitoring Public Events (RQF) 610/2320/6

Trainer/assessor requirements

Those involved in the delivery and assessment of this qualification must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold:
 - a. a suitable security qualification at Level 2 (or higher), **or**
 - b. a Level 2 (or higher) spectator safety qualification, **and**
3. hold both ACT Awareness and ACT Security eLearning certificates no more than 12 months from issue date, **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago. **and**
5. provide evidence of occupational competence, demonstrating at least 5 years' operational experience within a venue environment.

IQA requirements

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Education and Training Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 3 Award in Education and Training (RQF) 601/4446/4
- QNUK Level 4 Certificate in Education and Training (RQF) 603/4586/X

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification at level 4 or above, excluding PTLLS, **and**
2. show how competence has been maintained where any of the above were achieved more than 3 years ago.

Exemptions may be given for those wishing to deliver the Level 3 Award in Educations and Training where trainers hold a level 3 Teaching qualification and have a proven track record of regularly delivering qualifications over an extended period.

Those wishing to assess the Learning and Development units will need to hold an assessing qualification (type 2) as listed in appendix 1.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Fire Risk Assessment Qualifications

The requirements below are applicable to the following qualification:

- QNUK Level 3 Award in Fire Risk Assessment (RQF) 603/2073/4

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessing qualification (type 2) as listed in appendix 1, **and**
3. hold a
 - a. NEBOSH Certificate in Fire Safety; **or**
 - b. Level 6 Diploma in Occupational Health and Safety (QCF/RQF); **or**
 - c. recognised Fire Risk Assessment Qualification with professional membership – i.e. FPA, **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials
- resources related to subjects being assessed
- suitable risk assessment templates for learner familiarisation
- learner organised work environment to be fire risk assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Fire Safety (Level 1 and 2) Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 1 Award in Fire Awareness at Work (RQF) 603/0710/9
- QNUK Level 2 Award in Fire Safety for Fire Marshals (RQF) 603/0711/0

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. have:
 - a. a suitable health and safety qualification (type 1) as listed in appendix 3, **or**
 - b. evidence of currently serving as a fire fighter, **or**
 - c. a recognised Fire Safety Train- the Trainer certificate, **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

N.B E-learning based Fire Safety trainer courses are not accepted under any circumstances.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to fire safety; example extinguishers, fire signage

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

First Aid Qualifications (Standard)

The requirements below are applicable to the following qualification:

- QNUK Level 2 Award in Basic Life Support (Adults and Children) (RQF) 603/2612/8
- QNUK Level 2 Award in Essential First Aid (RQF)
- QNUK Level 3 Award in Activity First Aid (RQF) 603/2451/X
- QNUK Level 3 Award in Emergency First Aid at Work (RQF) 603/2452/1
- QNUK Level 3 Award in Emergency First aid for Sport (RQF) 603/2899/X
- QNUK Level 3 Award in Emergency Paediatric First Aid (RQF) 603/0560/5
- QNUK Level 3 Award in First Aid (Annual Refresher) (RQF) 603/2613/X
- QNUK Level 3 Award in First Aid at work (RQF) 603/2453/3
- QNUK Level 3 Award in Paediatric First aid (RQF) 603/0559/9
- QNUK Level 3 Award in Responding to Anaphylactic Reactions (RQF) 603/2457/0
- QNUK Level 3 Award in Responding to Incidents with an AED (RQF) 603/2456/9

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 1) as listed in appendix 1, **and**
3. hold a suitable first aid or medical qualification (type 1) appendix 4, **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago. **and**
5. provide:
 - a. an acceptable log of teaching first aid within the last 3 years **or**
 - b. an acceptable record of competently teaching theoretical and practical first aid sessions under the supervision of a suitably qualified assessor

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- suitable number of resuscitation manikins (one manikin per four learners)
- suitable manikin disinfectant wipes
- suitable number of AED training devices (one unit per four learners)
- first aid kits containing a range of equipment including dressings and bandages as appropriate for the work environment
- a range of adrenaline auto injector training devices which anaphylaxis is assessed
- other first aid equipment as appropriate for the individual setting

N.B Manikins should be of the appropriate age group, i.e. infant and child for paediatric, adult for HSE related first aid courses.

Learning environment

Some virtual and e-learning is acceptable, please see each qualification specification for details. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

First Aid (Catastrophic Bleeding) Qualifications

The requirements below are applicable to the following qualification:

- QNUK Level 3 Award in Emergency First Aid at Work +F (RQF) 603/2463/6
- QNUK Level 3 Award in Emergency First Aid at Work (Management of Catastrophic Bleeding) (RQF) 603/2568/9
- QNUK Level 3 Award in First Aid at Work +F (RQF) 603/2464/8
- QNUK Level 3 Award in First Aid at work (Management of Catastrophic Bleeding) (RQF) 603/2561/6

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 1) as listed in appendix 1, **and**
3. hold a suitable first aid or medical qualification (type 1) appendix 4, **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago. **and**
5. have evidence of undertaking CPD in the use of tourniquets and Haemostatic agents in the past 3 years, **and**
6. provide:
 - a. an acceptable log of teaching first aid within the last 3 years **or**
 - b. an acceptable record of competently teaching theoretical and practical first aid sessions under the supervision of a suitably qualified assessor

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- suitable number of resuscitation manikins (one manikin per four learners)
- suitable manikin disinfectant wipes
- suitable number of AED training devices (one unit per four learners)
- suitable number of manufactured tourniquets (one per four learners)
- examples of various haemostatic agents
- suitable equipment to demonstrate the use of tourniquets and the use of haemostatic agents
- first aid kits containing a range of equipment including dressings and bandages as appropriate for the work environment
- a range of adrenaline auto injector training devices which anaphylaxis is assessed
- other first aid equipment as appropriate for the individual setting

N.B Manikins should be of the appropriate age group, i.e. infant and child for paediatric, adult for HSE related first aid courses.

Learning environment

Some virtual and e-learning is acceptable, please see each qualification specification for details. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

For the +F (Forestry) courses, some learning and practical assessment must be undertaken in an outdoor setting.

First Aid (Outdoor) Qualifications

The requirements below are applicable to the following qualification:

- QNUK Level 3 Award in Emergency Outdoor First Aid (RQF) 603/2454/5
- QNUK Level 3 Award in Forest School First Aid (RQF) 603/2465/X
- QNUYK Level 3 Award in Forest School First Aid (Top up) (RQF) 610/1482/5
- QNUK Level 3 Award in Outdoor First Aid (RQF) 603/2455/7

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 1) as listed in appendix 1, **and**
3. hold a suitable first aid or medical qualification (type 1) appendix 4, **and**
4. have undertaken an outdoor first aid course in the past **and**
5. either:
 - a. hold outdoor instructor qualifications and experience; **or**
 - b. have attended a recognised outdoor first aid train the trainer CPD event **and**
6. show how competence has been maintained where any of the above were achieved more than 3 years ago. **and**
7. have evidence of undertaking CPD in the use of tourniquets and Haemostatic agents in the past 3 years, **and**
8. provide:
 - a. an acceptable log of teaching first aid within the last 3 years **or**
 - b. an acceptable record of competently teaching theoretical and practical first aid sessions under the supervision of a suitably qualified assessor

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- suitable number of resuscitation manikins (one manikin per four learners)
- suitable manikin disinfectant wipes
- suitable number of AED training devices (one unit per four learners)
- suitable number of manufactured tourniquets (one per four learners)
- examples of various haemostatic agents
- suitable equipment to demonstrate the use of tourniquets and the use of haemostatic agents
- a range of outdoor equipment and clothing
- sufficient number of roll mats and survival bags (one of each per 2 learners)
- first aid kits containing a range of equipment including dressings and bandages as appropriate for the work environment
- a range of adrenaline auto injector training devices which anaphylaxis is assessed
- other first aid equipment as appropriate for the individual setting

N.B Manikins should be of the appropriate age group, i.e. infant and child for paediatric, adult for HSE related first aid courses.

Learning environment

Some virtual and e-learning is acceptable, please see each qualification specification for details. All practical assessments must take place in the physical presence of the assessor. These courses are primarily delivered in an outdoor setting. However, settings should still provide suitable facilities to protect learners from the elements and to provide suitable welfare facilities.

Food Safety (Basic) Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 1 Award in Food Safety Catering (RQF) 603/5372/7
- QNUK Level 1 Award in Food Safety for Manufacturing (RQF) 603/5370/3
- QNUK Level 1 Award in Food Safety for Retail (RQF) 603/5371/5
- QNUK Level 2 Award in Food Allergen Awareness in Catering (RQF) 603/5375/2
- QNUK Level 2 Award in Food Safety for Catering (RQF) 603/0816/3
- QNUK Level 2 Award in Food Safety for Manufacturing (RQF) 603/0814/X
- QNUK Level 2 Award in Food Safety for Retail (RQF) 603/0815/1
- QNUK Level 2 Award in Food Safety for Catering (Refresher) (RQF) 603/5373/9
- QNUK Level 2 Award in Food Safety for Manufacturing (Refresher) (RQF) 603/5374/0

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold a food safety related qualification (type 1) as listed in appendix 5, **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to the subject being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Food Safety (Intermediate) Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 3 Award in Food Safety Supervision for Catering (RQF) 603/1022/4
- QNUK Level 3 Award in Food Safety Supervision for Manufacturing (RQF) 603/1023/6
- QNUK Level 3 Award in Food Safety Supervision for Retail (RQF) 603/1024/8
- QNUK Level 3 Award in HACCP for Food Manufacturing (RQF) 603/5377/6

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold a food safety related qualification (type 2) as listed in appendix 5, **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

For those looking to offer the QNUK Level 3 Award in HACCP for Food Manufacturing (RQF), there is an additional requirement of:

- a) hold a Level 3 HACCP qualification, **or**
- b) have a minimum of 6 months work experience as a HACCP auditor, **or**
- c) be a qualified ISO 22000 auditor

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to the subject being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Forest School Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 1 Award in Forest School Ethos and Principles (RQF) 603/7785/9
- QNUK Level 2 Award for Forest School Assistants (RQF) 603/7786/0
- QNUK Level 3 Certificate for Forest School Leaders (RQF) 603/7784/7

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 2) as listed in appendix 1, **and**
3. hold a suitable level 3 Forest School leader qualification **and**
4. have evidence of a minimum of 2 years, post qualification, leading a forest school with at least one long term (i.e. through the seasons) programme with a variety of client groups **and**
5. hold a first aid qualification of at least 16 hours in duration which includes an outdoor element **and**
6. have professional and public liability insurance **and**
7. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials
- resources related to subjects being assessed

The learners should have access to a forest school in order for them to be able to achieve the assessment criterion. A variety of equipment should be available for children to play and discover in the outdoor environment. In addition the following should also be available:

- a range of hand tools should be available
- equipment for providing appropriate shelter such as a canopy or wind breakers
- equipment for building a camp fire.

Learning environment

The training venue should be suitable for learning and meet all relevant Health and Safety requirements, landowners permission should be gained. A suitable area for a fire must be available.

Handling information Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Principles of Handling Information in Health and Social Care (RQF) 603/1025/X

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. either:
 - a) hold a Level 2 Diploma in Health and Social Care or higher; **or**
 - b) be a registered HCPC Paramedic or nurse; **or**
 - c) have occupational competence in a health and social care setting **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to the subject being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Health and Safety (Basic) Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 1 Award in Health and Safety in the Workplace (RQF) 601/6566/2
- QNUK Level 1 Award in Health and Safety in a Construction Environment (RQF) 603/2620/7
- QNUK Level 2 Award in Health and Safety in the Workplace (RQF) 600/4261/8
- QNUK Level 2 Award in Health and Safety in Health and Social Care (RQF) 603/4887/2
- QNUK Level 2 Award in Principles of COSHH (RQF) 601/6568/6
- QNUK Level 2 Award in Principles of Workplace Risk Assessment (RQF) 603/0712/2

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold a suitable Health and Safety qualification (Type 1) listed in appendix 3, **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Health and Safety (Intermediate) Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 3 Award in Health and Safety in the Workplace (RQF) 601/4244/3
- QNUK Level 3 Award in Workplace Risk Assessment (RQF) 603/0712/4

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessing qualification (type 1) listed in appendix 1, **and**
3. hold a suitable Health and Safety qualification (Type 2) listed in appendix 3, **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Infection Control Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Principles of Infection Prevention and Control in Health and Social Care (RQF) 603/2639/6

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. either hold:
 - a. a Degree or Dip HE in Nursing or Microbiology, **or**
 - b. a pre-hospital qualification that includes an assessment related to the prevention and control of infection **or**
 - c. the qualification they are assessing (or higher) and have an element of work experience in infection prevention and control **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Ladder Safety Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in the Safe Use of Ladders and Stepladders (RQF) 603/5378/8

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessing qualification (type 1) listed in appendix 1, **and**
3. either:
 - a. hold a suitable Health and Safety qualification (Type 1) listed in appendix 3, **or**
 - b. hold a ladder safety instructor qualification from a recognised body such as the ladder association **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- at least one class 1 ladder (minimum extension height 1.93m)
- at least one class 1 step ladder (minimum 5 treads)
- at least one ladder or step ladder per group of 4 learners

We strongly suggest a range of ladders including telescopic, extension and combination ladders are available. Where possible examples of damaged ladders may be provided, however these must be labelled “not to be used”.

Learning environment

Theory units may be completed using a suitable VLE. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching and assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Manual Handling (Objects) Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Principles of Manual Handling Work (RQF) 603/0708/0
- QNUK Level 2 Award in Manual Handling of Loads at Work (RQF) 603/0709/2

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessing qualification (type 1) listed in appendix 1 **and**
3. hold:
 - a. a suitable Health and Safety qualification (Type 1) listed in appendix 3, **or**
 - b. hold a recognised manual handling trainer certificate e.g. ROSPA; **or**
 - c. hold a Degree or Dip HE in Nursing, occupational health or other occupational qualification with manual handling as a key module **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

For practical sessions, the following should also be available:

- A range of common objects to be handled, for example:
 - Sack barrow
 - Trolley
 - Wheelbarrow
 - Pallet truck
 - Hoist
- An environment that includes:
 - A door that can be closed and opened by learners
 - Stairs (minimum of 3)
 - 90° turn

Learning environment

Theory units may be completed using a suitable VLE. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching and assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Medical Gases Qualifications

The requirements below are applicable to the following qualification:

- QNUK Level 3 Award in Administration of Emergency Medical Gases (RQF) 603/2077/1

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 1) as listed in appendix 1, **and**
3. hold a suitable medical qualification (type 2) appendix 4, **and**
4. have evidence of CPD related to the administration of medical gases, **and**
5. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resuscitation manikins – 1 per 4 learners
- resuscitation cleaning materials, for example manikin wipes
- AED training units - 1 per 4 learners
- a range of Oximeters, 1 oximeter per 4 learners
- oxygen cylinder – 1 per 4 learners. CD and/or D sized
- a range of oxygen delivery devices (1 per 4 learners) including:
 - 100% mask
 - 28% mask
 - simple face mask
 - nasal cannulae
 - bag valve mask
 - pocket mask with oxygen port
- Entonox cylinder and associated equipment - 1 per 4 learners
- template reporting documentation.

Learning environment

Some virtual and e-learning is acceptable, please see each qualification specification for details. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities.

Medication Administration Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Principles of Safe Administration of Medication in Health and Social Care (RQF) 603/3612/2

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. either:
 - a. hold a degree or Dip HE in Nursing or Pharmacology, **or**
 - b. hold a pre-hospital qualification that includes an assessment related to the safe handling and administration of medication **or**
 - c. hold the qualification they are assessing (or higher) and have suitable experience in handling medications **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Mental Health Qualifications

The requirements below are applicable to the following qualification:

- QNUK Level 1 Award in Mental Health Awareness (RQF) 603/4547/0
- QNUK Level 2 Award in Mental Health at Work (RQF) 603/4548/2
- QNUK Level 2 Award in Awareness of Young Peoples Mental Health (RQF) 603/6173/6
- QNUK Level 2 Certificate in Awareness of Mental Health Conditions (RQF) 603/6171/2
- QNUK Level 2 Certificate in Understanding Children and Young People’s Mental Health (RQF) 603/6172/4
- QNUK Level 3 Award in Mental Health at Work (RQF) 603/4549/4

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessing qualification (type 1) as listed in Appendix 1 and
3. either:
 - a. hold a higher education qualification in Psychology or in Mental Health Nursing **or**
 - b. hold a regulated Level 2 Certificate in a mental health **or**
 - c. hold a Level 3 Award in a Mental Health related subject **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago.

For the certificate programmes, assessors should hold an assessing qualification (type 2) listed in appendix 1. If assessors for the ‘certificate’ qualifications only hold a level 3 award in a mental health subject, they should be able to show how they have developed their knowledge, for example by having delivered at least 5 level 3 awards courses in mental health.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

For the certificate programmes, IQAs should hold an IQAs (type 2) listed in appendix 2

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Moving and Handling Qualifications

The requirements below are applicable to the following qualifications:

1. QNUK Level 2 Award in Moving and Handling People Safely (RQF) 603/4153/1
2. QNUK Level 3 Award for Moving and Handling Trainers (Emergency Services) (RQF) 603/2076/X
3. QNUK Level 3 Award for Moving and Handling Trainers (Health & Social Care) (RQF) 603/2075/8

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification at level 4 or above, excluding PTLLS, **and**
2. hold an assessing qualification (type 1) as listed in Appendix 1 **and**
3. either:
 - a. be a registered nurse, HCPC registered Paramedic, physiotherapist or occupational therapist, **or**
 - b. hold a regulated level 3 Qualification in moving and handling people that includes an understanding of legislation as well as practical activities, *and* have extensive documented experience with moving and handling of people **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago.

For those offering the level 2 qualification, the teaching requirement (1) can be met by holding a teaching qualification as listed in appendix 1

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

For the Emergency Services qualification centres should have access to the following equipment:

- | | |
|-------------------|-------------------|
| • Stable chair | • Carry chair |
| • Handling belts | • Wheelchair |
| • Profiling bed | • Ramped areas |
| • Slide sheets | • Long board |
| • Pillows | • Scoop stretcher |
| • PAT slide | • Lifting cushion |
| • Patient trolley | • Carry sheet |

For the health and social care qualification, and the level 2 award, centres should have access to the following equipment:

Delivery Resource requirements

- Stable chair
- Handling belts
- Profiling bed
- Hoist
- Slide sheets
- Pillows
- PAT slide
- Wheelchair
- Standing aid
- Walking frame
- Ramped areas
- Carry sheet

All relevant equipment should be subject to appropriate maintenance and testing.

Learning environment

Theory units may be completed using a suitable VLE. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching and assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities.

Oxygen Administration Qualifications

The requirements below are applicable to the following qualification:

- QNUK Level 3 Award in Administration of Emergency Oxygen (RQF) 603/2077/1

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 1) as listed in appendix 1, **and**
3. hold a suitable medical qualification (type 1) appendix 4, **and**
4. have evidence of CPD related to the administration of medical oxygen, **and**
5. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials
- Resuscitation manikins – 1 per 4 learners
- Resuscitation cleaning materials, for example manikin wipes
- AED training units - 1 per 4 learners
- A range of Oximeters, 1 oximeter per 4 learners
- Oxygen cylinder – 1 per 4 learners. CD and/or D sized
- Template reporting documentation.
- Range of oxygen delivery devices (1 per 4 learners) including:
 - 100% mask
 - 28% mask
 - simple face mask
 - nasal cannulae
 - bag valve mask
 - pocket mask with oxygen port

Learning environment

Some virtual and e-learning is acceptable. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities.

Personal Licence Holders Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award for Personal Licence Holders (RQF) 603/2619/0

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. either:
 - a) hold a Level 2 Award for Personal Licence holders, **or**
 - b) hold a Level 3 Award for Designated Premises Supervisors **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to the subject being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities.

Pre-Hospital Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 3 Award for First Responders (RQF) 603/3961/5
- QNUK Level 3 Award for the First Person on scene (International) (RQF) 603/6688/6

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 1) as listed in appendix 1, **and**
3. hold a suitable medical qualification (type 3) appendix 4, **and**
4. have evidence of 100 hours of operational experience in a pre-hospital setting, **and**
5. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- adult CPR manikins (1 per 4 learners)
- infant CPR manikins (1 per 4 learners)
- AED trainers (1 per 4 learners)
- AED associated equipment- training pads, razors, towels etc
- manikin wipes
- suction device (1 per 4 learners) (L3fFR only)
- airway management trainer (must be able to insert correctly OP and NP airways) one per 4 learners
- airway management equipment - selection of OP airways and NP airways
- selection of trauma dressings and bandages
- examples of haemostatic agents
- selection of manufactured tourniquets
- adrenaline auto injector pens
- range of burn dressings
- scenario based training equipment including wounds, crash helmets etc

Learning environment

Some virtual and e-learning is acceptable, please see each qualification specification for details. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching and assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Preventing Violence Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Preventing Violence in the Workplace (RQF) 603/0562/9

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. either:
 - a. hold a suitable Health and Safety qualification (Type 1) listed in appendix 3, **or**
 - b. hold a regulated conflict management qualification, **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old.

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference material
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities.

Quality Assurance Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice (RQF) 601/6009/3
- QNUK Level 4 Award in Understanding the External Quality Assurance of Assessment Processes and Practice (RQF) 601/6013/5
- QNUK Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice (RQF) 601/6011/1
- QNUK Level 4 Award in the External Quality Assurance of Assessment Processes and Practice (RQF) 601/6014/7
- QNUK Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (RQF) 601/6012/3
- QNUK Level 4 Certificate in Leading the External Quality Assurance of Assessment Processes and Practice (RQF) 601/6016/0

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold an assessing qualification (type 2) as listed in appendix 1, **and**
2. hold the qualification they are assessing (or a recognised equivalent) **and**
3. have documented evidence of having worked as an internal or external quality assessor for a minimum of two assessors, **and**
4. have up-to-date working knowledge and experience of best practice in assessment and quality assurance; **and**
5. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assessors should meet the above trainer/ assessor requirements.

They should also:

- hold a suitable IQA qualification (type 2) listed in appendix 2 and
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face assessing should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities.

Safeguarding Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Safeguarding Adults in Health and Social Care (RQF) 603/1398/5
- QNUK Level 2 Award in Safeguarding and Protecting Children and Young People (RQF) 601/7305/1
- QNUK Level 2 Award in Understanding County Lines (RQF) 603/5379/X

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. either:
 - a. hold a Certificate or Diploma in health and social care; **or**
 - b. have Occupational experience as a Designated safeguarding officer or similar; **or**
 - c. hold a recognised social work qualification; **or**
 - d. hold a Level 2 Safeguarding qualification; **or**
 - e. have attended a recognised safeguarding train the trainer course, **and**
3. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Self Defence Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Self-Defence (RQF) 610/0015/8
- QNUK Level 3 Award in Self-Defence Instructor (RQF) 610/0016/9

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 1) as listed in appendix 1, **and**
3. hold a current self-defence Instruction certificate (updated annually) from a QNUK approved self-defence model which details that the trainer is authorised to deliver the skills in the approved QNUK Level 3 Award for Self Defence Instructors programme **and**
4. hold the QNUK Level 2 Award in Self Defence (RQF) **and**
5. hold a Level 3 Delivery of Conflict Management Training (QCF/RQF) **and**
6. show how competence has been maintained where any of the above were achieved more than 3 years ago.
7. provide evidence of insurance to deliver self-defence training

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 1) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference material
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- Learners should have sufficient space to demonstrate the require practical scenarios (minimum of 2m² per learner)
- have access to toilets and welfare facilities
- have access to refreshment facilities
- The centre must ensure that a qualified and nominated first aider is present (preferably the trainer)

Security Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Vehicle Searching (RQF) 603/5158/5
- QNUK Level 3 Award in Retail Loss Prevention (RQF) 603/6906/1

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 2) as listed in appendix 1, **and**
3. hold a suitable level 3 qualification in a security related subject area, **and**
4. have evidence of 3 years occupational experience in the past 10 years in the subject to be delivered, **and**
5. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference material
- resources related to subjects being assessed

For the vehicle searching qualification centres should also have the following available:

- a vehicle (car or goods)
- adequate insurance to perform such activities
- a selection of vehicle searching tools i.e. mirrors, mats, flexicam/endoscope, torches
- gloves and PPE (High visibility vests/jackets)
- access to suitable clothing for learners to perform vehicle searching

Learning environment

Some virtual and e-learning is acceptable, please see each qualification specification for details. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Security Management Qualifications

- QNUK Level 3 Award in Security Management (RQF) 603/5129/9
- QNUK Level 3 Award in Understanding Security Management 603/5839/7
- QNUK Level 4 Certificate in Security Management (Organisational) 603/7688/0
- QNUK Level 5 Certificate in Security Management (RQF) 603/7313/1

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a suitable security management, risk and security management, Business Continuity or similar; qualification at the same level (or above) as the qualification to be delivered **and**
2. have evidence of 3 years occupational experience in the past 10 years in the subject to be delivered, **and**
3. hold a teaching qualification as listed in appendix 1, **and**
4. hold an assessing qualification (type 2) as listed in appendix 1, **and**
5. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Some virtual and e-learning is acceptable, please see each qualification specification for details. All practical assessments must take place in the physical presence of the assessor. Face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Security SIA LLQ – CCTV Operators

- QNUK Level 2 Award for CCTV Operators (Public Space Surveillance) in the Private Security Industry (RQF) 603/7303/9

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessor qualification (type 1 -CPD Version not accepted) listed in appendix 1 **and**
3. provide a copy of an ACT Awareness and ACT Security training certificate from the past 12 months **and**
4. have verifiable evidence of sector competence as listed in appendix 6 **and**
5. show how competence has been maintained where any of the above were achieved more than 3 years ago **and**
6. either:
 - a. provide evidence of 2 years frontline operational experience within the past 5 years (new trainers only), **or**
 - b. provide evidence of 3 years occupational competence within the past 10 years and a log of the SIA licence linked courses that they have taught in the past 3 years. At least 40 hours of documented CPD should be provided. This can include an SIA endorsed counter terrorism programme.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs with either:
 - An IQA qualification (type 2) listed in appendix 2 **or**
 - A Level 4 Award in Understanding Internal Quality Assurance of Assessment Processes and Practice (QCF/RQF) **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Face-to face teaching and assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Training centres must use one of the following to deliver and assess the 'Principles and Practices of Working as a CCTV Operator in the Private Security Industry' course:

- A control room with at least 2 PTZ cameras and associated recording and monitoring equipment.
- A simulated control room environment that is used solely for this purpose during training and assessment.

Security SIA LLQ – Close Protection Operatives

- QNUK Level 3 Certificate for Close Protection Operatives (International) (RQF) 603/7564/4
- QNUK Level 3 Certificate for Close Protection Operatives in the Private Security Industry (RQF) 610/0725/0
- QNUK Level 2 Award for Close Protection Operatives in the Private Security Industry (Top Up) (RQF) 610/1204/X
- QNUK Level 3 Award for Deliverers of Physical Intervention Training for Close Protection Operatives (RQF) 610/0392/X

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessor qualification (type 1 -CPD Version not accepted) listed in appendix 1 **and**
3. hold a suitable Level 3 qualification in conflict management training **and**
4. hold a Level 3 Award for Deliverers of Physical Intervention Training in the Private Security Industry (QCF/RQF); **and**
5. hold a current certificate (updated annually) from an approved Level 3 programme provider which details that the trainer is authorised to deliver the skills in the approved Level 2 physical intervention (Private security Industry) programme. The trainer is responsible for submitting this to the training provider/centre every year for the awarding organisations to check **and**
6. hold a Level 3 Award for Deliverers of Physical Intervention Training for Close Protection Operatives in the Private Security Industry (QCF/RQF); **and**
7. hold a current certificate (updated annually) from an approved Level 3 programme provider which details that the trainer is authorised to deliver the skills in the approved Level 2 physical intervention (Close Protection) programme. The trainer is responsible for submitting this to the training provider/centre every year for the awarding organisations to check **and**
8. provide a copy of an ACT Awareness and ACT Security training certificate from the past 12 months **and**
9. have verifiable evidence of sector competence as listed in appendix 6 **and**
10. show how competence has been maintained where any of the above were achieved more than 3 years ago **and**
11. either:
 - a. provide evidence of 2 years frontline operational experience within the past 5 years (new trainers only), **or**
 - b. provide evidence of 3 years occupational competence within the past 10 years and a log of the SIA licence linked courses that they have taught in the past 3 years. At least 40 hours of documented CPD should be provided. This can include an SIA endorsed counter terrorism programme.

Where a trainer does not hold all of the above, exceptions may be made where multiple trainers can be involved in the delivery and assessment of individual units.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. An exception may be made where an IQA does not hold a physical intervention qualification but they must have evidence of suitable physical intervention experience. This will be mapped by our Qualifications team. A fee may apply.

They should also:

- meet the qualification requirement for IQAs with either:

- An IQA qualification (type 2) listed in appendix 2 **or**
- A Level 4 Award in Understanding Internal Quality Assurance of Assessment Processes and Practice (QCF/RQF) **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Face-to face teaching and assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

In addition, conflict management and physical intervention training and assessments must meet the following requirements:

- Be risk assessed before each training course
- Provide sufficient space to demonstrate and practice techniques correctly. Approximately 2mx2m unobstructed space per son (including trainers) should suffice.
- Contain a minimum of 3 stairs for escorting an individual up and downstairs.
- Have a minimum of 3 participants for practical skills and physical interventions
- Provide a first aider who holds a minimum of a first aid at work qualification during the physical and conflict management units.
- Provide a BS 8599-1:2019 approved first aid kit
- Ice packs
- Access to water and a telephone

Security SIA LLQ – Door Supervisors

- QNUK Level 2 Award for Door Supervisors in the Private Security Industry (RQF) 603/7302/7
- QNUK Level 2 Award for Door Supervisors in the Private Security Industry (Top up) (RQF) 603/7305/2
- QNUK Level 3 Award for Deliverers of Physical Intervention Training in the Private Security Industry (RQF) 603/7464/0

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessor qualification (type 1 -CPD Version not accepted) listed in appendix 1 **and**
3. hold a suitable Level 3 qualification in conflict management training **and**
4. hold a Level 3 Award for Deliverers of Physical Intervention Training in the Private Security Industry (QCF/RQF); **and**
5. hold a current certificate (updated annually) from an approved Level 3 programme provider which details that the trainer is authorised to deliver the skills in the approved Level 2 physical intervention programme. The trainer is responsible for submitting this to the training provider/centre every year for the awarding organisations to check
6. provide a copy of an ACT Awareness and ACT Security training certificate from the past 12 months **and**
7. have verifiable evidence of sector competence as listed in appendix 6 **and**
8. show how competence has been maintained where any of the above were achieved more than 3 years ago **and**
9. either:
 - a. provide evidence of 2 years frontline operational experience within the past 5 years (new trainers only), **or**
 - b. provide evidence of 3 years occupational competence within the past 10 years and a log of the SIA licence linked courses that they have taught in the past 3 years. At least 40 hours of documented CPD should be provided. This can include an SIA endorsed counter terrorism programme.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements. An exception may be made where an IQA does not hold a physical intervention qualification but they must have evidence of suitable physical intervention experience. This will be mapped by our Qualifications team. A fee may apply.

They should also:

- meet the qualification requirement for IQAs with either:
 - An IQA qualification (type 2) listed in appendix 2 **or**
 - A Level 4 Award in Understanding Internal Quality Assurance of Assessment Processes and Practice (QCF/RQF) **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Face-to face teaching and assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

In addition, conflict management and physical intervention training and assessments must meet the following requirements:

- Be risk assessed before each training course
- Provide sufficient space to demonstrate and practice techniques correctly. Approximately 2mx2m unobstructed space per person (including trainers) should suffice.
- Contain a minimum of 3 stairs for escorting an individual up and downstairs.
- Have a minimum of 3 participants for practical skills and physical interventions
- Provide a first aider who holds a minimum of a first aid at work qualification during the physical and conflict management units.
- Provide a BS 8599-1:2019 approved first aid kit
- Ice packs
- Access to water and a telephone

Security SIA LLQ – Security officers

- QNUK Level 2 Award for Security Officers in the Private Security Industry (RQF) 603/7301/5
- QNUK Level 2 Award for Security Officers in the Private Security Industry (Top up) (RQF) 603/7304/0

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification listed in appendix 1, **and**
2. hold an assessor qualification (type 1 -CPD Version not accepted) listed in appendix 1 **and**
3. hold a suitable Level 3 qualification in conflict management training **and**
4. for submitting this to the training provider/centre every year for the awarding organisations to check
5. provide a copy of an ACT Awareness and ACT Security training certificate from the past 12 months **and**
6. have verifiable evidence of sector competence as listed in appendix 6 **and**
7. show how competence has been maintained where any of the above were achieved more than 3 years ago **and**
8. either:
 - a. provide evidence of 2 years frontline operational experience within the past 5 years (new trainers only), **or**
 - b. for existing trainers, provide evidence of 3 years occupational competence within the past 10 years and a log of the SIA licence linked courses that they have taught in the past 3 years. At least 40 hours of documented CPD should be provided. This can include an SIA endorsed counter terrorism programme.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs with either:
 - An IQA qualification (type 2) listed in appendix 2 **or**
 - A Level 4 Award in Understanding Internal Quality Assurance of Assessment Processes and Practice (QCF/RQF) **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference materials (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Face-to face teaching and assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

In addition, conflict management training and assessments must meet the following requirements:

- be risk assessed before each training course
- provide sufficient space to demonstrate and practice techniques correctly. Approximately 2mx2m unobstructed space per person (including trainers) should suffice.
- contain a minimum of 3 stairs for escorting an individual up and downstairs.
- have a minimum of 3 participants for practical skills and physical interventions
- provide a first aider who holds a minimum of a first aid at work qualification during the physical and conflict management units.
- provide a BS 8599-1:2019 approved first aid kit
- ice packs
- access to water and a telephone

Spectator Safety Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Understanding Spectator Safety at Events (RQF) 603/6065/3
- QNUK Level 2 Certificate in Spectator Safety (RQF) 603/6381/2
- QNUK Level 3 Certificate in Spectator Safety Supervision (RQF) 603/6397/6
- QNUK Level 3 Extended Certificate in Spectator Safety Supervision (RQF) 603/6399/X
- QNUK Level 4 Diploma in Spectator Safety Management (RQF) 603/6864/0

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold an assessor qualification (type 2) listed in appendix 1; **and**
2. hold the Level 3 Certificate in Spectator Safety or an equivalent qualification; **and**
3. have a minimum of 3 years' experience working in the industry, including sufficient operational experience within the Spectator Safety sector that can be evidenced, is relevant and current to the sector; such experience could be gained in the following roles:
 - a. Venue manager
 - b. Event manager
 - c. Senior Steward
 - d. Safety Officer
 - e. Other professionals at the event, including emergency services personnel and statutory bodies;**and**
4. have in-depth technical knowledge of the qualification they will be teaching/assessing; **and**
5. show how competence has been maintained where any of the above were achieved more than 3 years ago.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to subjects being assessed

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face assessing should be completed in a learning/work environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

Taking Control of Goods Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 2 Award in Taking Control of Goods (RQF) 603/7225/4
- QNUK Level 3 Award in Taking Control of Goods (RQF) 610/0381/5

Trainer/assessor requirements

All those who deliver and assess this qualification must:

1. hold a recognised teaching qualification as outlined in Appendix 1; **and**
2. hold a Level 3 Deliverers of Conflict Management Training (QCF/RQF); **and**
3. provide evidence of occupational competence, including a minimum of 3 years in past 10 years working as a Certificated Enforcement Agent or, if outside of 10 years must show CPD; **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

The ATACC Group (First aid) Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 3 Award in First Aid Trauma and Casualty Care – Emergency (FTACC-E) 603/7202/3
- QNUK Level 3 Award in First Aid Trauma and Casualty Care (RQF) 603/7034/8

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 1) listed in appendix 1 **and**
3. either:
 - be a registered HCPC Paramedic, NMC registered Nurse, GMC registered Doctor with prehospital care experience *and* have attended a 1-day TAG/QNUK improving and maintaining standards event every 3 years to remain approved as a Trainer/Assessor **or**
 - hold either the QNUK Level 3 Award in First Aid Trauma and Casualty Care (FTACC) (RQF) *or* the QNUK Level 3 Award in Rescue Trauma and Casualty Care (RTACC) and have attended a two day The ATACC Group (TAG) qualification orientation and assessment course **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago. This includes an annual refresher of the RTACC qualification with the ATACC Group.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should meet the above trainer/ assessor requirements.

They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- resources related to the subject being assessed
- a minimum ratio of 1 manikin and AED training device to every 4 Learners.
 - Note: Manikins must be suitable for facilitating the jaw thrust manoeuvre.
- safety gloves to facilitate training and assessment.
- sufficient procedures to maintain hygiene when using cardiopulmonary resuscitation manikins and other training equipment.
- an anti-choking vest or suitable choking manikin to facilitate training and assessment of treatment for severe choking.
- a minimum of 1 cavity wound and dressing (ideally Z folded) to facilitate training and assessment of packing a cavity wound.
- a minimum of 6 tourniquet packs to include:
 - improvised tourniquet (2 x triangular bandages and trauma shears)
 - manufactured tourniquet (ideally C-A-T tourniquet or similar)
 - replica arm or leg

Delivery Resource requirements

- Sufficient clean bandages, dressings and other first aid consumables found in a comprehensive first aid kit to facilitate training and assessment

For the full FTACC additional equipment includes:

- At least 1 of each of the following training devices to facilitate training and assessment of anaphylaxis:
 - EpiPen
 - Jext
 - Emerade
- The following training devices to facilitate the training of asthma:
 - Reliever inhaler
 - Spacer device

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching should be completed in a learning environment that meets the following requirements:

The learning environment should:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

The ATACC Group (Trauma) Qualifications

The requirements below are applicable to the following qualifications:

- QNUK Level 3 Award in Basic Trauma and Casualty Care (BTACC) 603/7208/4
- QNUK Level 3 Award in Rescue Trauma and Casualty Care (RQF) 603/6687/4

Trainer/assessor requirements

All those who deliver and assess these qualifications must:

1. hold a teaching qualification as listed in appendix 1, **and**
2. hold an assessing qualification (type 1) listed in appendix 1 **and**
3. either:
 - be a registered HCPC Paramedic, NMC registered Nurse, GMC registered Doctor with prehospital care experience *and* have attended a 1-day TAG/QNUK improving and maintaining standards event every 3 years to remain approved as a Trainer/Assessor **or**
 - hold the QNUK Level 3 Award in Rescue Trauma and Casualty Care (RTACC) and have attended a two day The ATACC Group (TAG) qualification orientation and assessment course **and**
4. show how competence has been maintained where any of the above were achieved more than 3 years ago. This includes an annual refresher of the RTACC qualification with the ATACC Group.

IQA requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where they have been involved in the delivery or assessment of the qualification for those learners.

Internal quality assurers should hold the QNUK Level 3 Award in **Rescue** Trauma and Casualty Care (RQF).

They should also:

- meet the qualification requirement for IQAs (type 2) listed in appendix 2 **and**
- show how IQA competence has been maintained where qualifications are more than 3 years old

Resource requirements

For the **BTACC qualification** centres should have the following

- sufficient AV equipment and training aids to facilitate learning using varying teaching methods.
- high fidelity manikins and/or actors in all scenarios to simulate realism.
- a copy of the BTACC manual for each learner
- Immediate/Advanced Life Support manikins (must be suitable to demonstrate airway manoeuvres and accept oropharyngeal (OPA) and nasopharyngeal (NPA). 1 manikin to every 6 learners. **Or**
- CPR Adult manikins, child manikins and infant manikins **and**
- airway manikins (must be suitable to demonstrate airway manoeuvres and accept oropharyngeal and nasopharyngeal).

Also

- AED or defibrillator trainer
- Full set of OPA (sizes 2 to 4)
- Full set of NPA (sizes 6 to 8)
- Manual suction device
- Oxygen cylinder
- Adult B-V-M
- Adult non-rebreather masks
- Nasal cannulae
- SpO2 monitor
- Various types of prehospital immobilisation devices:
 - Cervical collar
 - Pelvic splint
- Various types of current spinal immobilisation device:
 - Orthopaedic stretcher and accessories
 - Extrication long board and accessories
 - A variety of manufactured non-occlusive and occlusive chest dressings.
 - A variety of manufactured tourniquets and haemostatic agents.
 - Sufficient trauma bandages: various sizes and types, including triangular bandages and crepe bandages.
 - A malleable splint (Aluminium/foam)
 - Sufficient burns treatment kit including cling film, hand/feet bags and facial burns dressing.
 - A head torch.
 - A pen torch.
 - A variety of blankets: various sizes and types, including cellular and foil.
 - Clinical waste bags
 - Eye wash pods.
 - First aid dressings.
 - Ambulance dressings.
- Gauze for wound packing and wound cleaning
- A variety of non-re-breather masks, pocket masks and bag valve masks

It is recommended RTACC providers have protective gloves, head and eye protection and suitable clothing to perform the role

For the **RTACC qualification** centres should have the following

- Sufficient AV equipment and training aids to facilitate learning using varying teaching methods.
- high fidelity manikins and/or actors in all scenarios to simulate realism.
- A copy of the RTACC manual for each learner
- Immediate/Advanced Life Support manikins (must be suitable to demonstrate airway manoeuvres and accept oropharyngeal (OPA), nasopharyngeal (NPA) and supraglottic airways). 1 manikin to every 6 learners. **Or**
- CPR Adult manikins, child manikins and infant manikins **and**
- Airway manikins (must be suitable to demonstrate airway manoeuvres and accept oropharyngeal, nasopharyngeal and supraglottic airways).

Also

- AED or defibrillator trainer
- Full set of OPA (sizes 00 to 4)
- Full set of NPA (sizes 6 to 8)
- Full set of i-gel (sizes 1 to 5)
- Manual suction device

- Oxygen cylinder
- Adult B-V-M
- Filter
- Catheter mount
- Tape
- Adult non-rebreather masks
- Paediatric bag-valve-mask
- Paediatric non-rebreather masks
- Nasal cannulae
- SpO2 monitor
- Pentrox trainer (if applicable)
- Various types of prehospital immobilisation devices:
 - Cervical collar
 - Pelvic splint (mandatory)
 - Traction splint (optional)
 - Vacuum splints or box splints (optional)
- Various types of current spinal immobilisation device:
- Orthopaedic stretcher and accessories (mandatory)
- Extrinsic long board and accessories (mandatory)
- Kendrick extrication device (optional)
- Vacuum mattress stretcher (optional)
- A variety of manufactured non-occlusive and occlusive chest dressings
- A variety of manufactured tourniquets and haemostatic agents
- Sufficient trauma bandages: various sizes and types, including triangular bandages and crepe bandages
- A malleable splint (Aluminium/foam)
- Sufficient burns treatment kit including cling film, hand/feet bags and facial burns dressing
- A head torch
- A pen torch
- A variety of blankets: various sizes and types, including cellular and foil
- Clinical waste bags
- Eye wash pods
- First aid dressings
- Ambulance dressings
- Gauze for wound packing and wound cleaning
- A variety of non-re-breather masks, pocket masks and bag valve masks
- It is recommended RTACC providers have protective gloves, head and eye protection and suitable clothing to perform the role

Learning environment

Theory units may be completed using a suitable VLE. However, face-to face teaching and assessing should be completed in a learning environment that meets the following requirements:

- have suitable light and heat
- be a suitable temperature
- be free from obtrusive noise and odours
- have sufficient seating
- have suitable surfaces for note taking
- be of a suitable size for learners (approximately 11m³ per learner in a room with 3m high ceilings)
- have access to toilets and welfare facilities
- have access to refreshment facilities

For these qualifications some learning and assessment should be undertaken outside.

Appendix 1 Teaching and Assessing Requirements

Qualification title	Teach	Assess Type 1	Assess Type 2
A1 (D32/33) – Assess candidates using a range of methods	No	Yes	Yes
A2 (D32) – Assess candidates’ performance through observation	No	Yes	Yes
Award in Assessing Competence in the Work Environment	No	Yes	Yes
Award in Assessing Vocationally Related Achievement	No	Yes	Yes
Award in Education and Training (Level 3)	Yes	Yes	No
Award in Understanding the Principles and Practices of Assessment	No	Yes	No
Batchelor of Education (BEd)	Yes	Yes	No
Carry Out the Assessment Process SCQF Level 7 (SQA Unit)	No	Yes	Yes
Certificate in Assessing Vocationally related Achievement (CAVA)	No	Yes	Yes
Certificate in Delivering Learning: An Introduction (Level 3) (7302)	Yes	No	No
Certificate in Education (Cert Ed)	Yes	Yes	No
Certificate in Education and Training (Level 4 CET)	Yes	Yes	Yes
Certificate in teaching adult learners (7307 stage 1)	Yes	No	No
Certificate in teaching adult learners (7307 stage 1 and 2)	Yes	Yes	No
Certificate in Teaching in the Lifelong Learning Sector (CTLLS) (7304)	Yes	Yes	No
CIPD certificate in Training Practice (CTP)	Yes	Yes	No
Conduct the Assessment Process SCQF Level 7 (SQA Unit)	No	Yes	Yes
Diploma in Education and Training (Level 4 DET)	Yes	Yes	No
Diploma in Teaching in the Lifelong Learning Sector (DTLLS) (7305)	Yes	Yes	No
English National Board 998	Yes	Yes	No
Further and Adult Education Teacher’s Certificate	Yes	Yes	No
IHCD Instructional Methods	Yes	Yes	No
IHCD Instructor Certificate	Yes	Yes	No
Learning and Development Unit 6 Manage Learning and Development in Groups SCQF Level 8 (SQA Accredited)	Yes	No	No
Learning and Development Unit 7 Facilitate Individual Learning and Development SCQF Level 8 (SQA Accredited)	Yes	No	No
Learning and Development Unit 8 Engage and Support Learners in the Learning and Development Process SCQF Level 8 (SQA Accredited)	Yes	No	No
Learning and Development Unit 9D – Assess workplace competence using direct and indirect methods	No	Yes	Yes
Learning and Development Unit 9D1 – Assess workplace competence using direct and indirect methods	No	Yes	Yes

Appendix 1 Teaching and Assessing Requirements cont.

Learning and Teaching – Assessment and Quality Standards SCQF Level 9 (SQA Unit)	No	Yes	Yes
Masters in Education (MEd)	Yes	Yes	No
Nursing mentorship qualifications	Yes	Yes	No
NOCN Tutor Assessor Award	Yes	Yes	No
NVQ/SNVQ Level 3 In Learning/Training and development	Yes	Yes	No
NVQ/SNVQ Level 4 In Learning/Training and development	Yes	Yes	No
PDA Developing Teaching Practice in Scotland’s Colleges SCQF Level 9 (SQA Qualification)	Yes	Yes	No
PDA Teaching Practice in Scotland’s Colleges SCQF Level 9 (SQA Qualification)	Yes	No	No
Planning and Delivering Learning Sessions to Groups SCQF Level 6 (SQA Unit)	Yes	Yes	No
Planning and Delivering Training sessions to Groups SCQF Level 6 (SQA Unit)	Yes	Yes	No
Post Graduate Certificate in Education (PGCE)	Yes	Yes	Yes
Preparing to Teach in the Lifelong Learning Sector (PTLLS) (6 credit) (7302)	Yes	No	No
Preparing to Teach in the Lifelong Learning Sector (PTLLS) (12 credit) (7303)	Yes	Yes	No
Regulated Qualifications based on the Learning and Development NOS 7 Facilitate Individual Learning and Development or NOS 6 Manage Learning and Development in Groups	Yes	No	No
Regulated Qualifications based on the Learning and Development NOS 9 Assess Learner Achievement	No	Yes	Yes
SCQF Level 6 Award in Planning and Delivering Learning Sessions to Groups (SQA Accredited)	Yes	Yes	No
SVQ 3 Learning and Development SCQF Level 8	Yes	Yes	No
SVQ 4 Learning and Development SCQF Level 9	Yes	Yes	No
TQFE (Teaching Qualification for Further Education)	Yes	No	No
Training Group A22, B22, C21, C23, C24	Yes	No	No
Awarding Organisation one day Assessor/IQA CPD	No	Yes	No

Appendix 2 IQA Qualifications

Qualification title	Type 1	Type 2
Be working towards a regulated IQA Qualification	Yes	No
Have completed an assessor/ IQA CPD event from an Awarding Organisation	Yes	No
Level 4 Award in Understanding Internal Quality Assurance of Assessment Processes and Practice (QCF/RQF)	Yes	No
Level 4 Award in Internal Quality Assurance of Assessment Processes and Practice (QCF/RQF)	Yes	Yes
Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (QCF/RQF)	Yes	Yes
V1 Conduct internal quality assurance of the assessment process	Yes	Yes
D34 Internally verify the assessment process	Yes	Yes

Appendix 3 Health and Safety Qualifications

Qualification title	Type 1	Type 2
IOSH Managing Safely	Yes	No
Regulated Level 3 Award in Health and Safety in the workplace (QCF/RQF)	Yes	No
Regulated Level 4 Award in Health and Safety in the workplace (QCF/RQF)	Yes	Yes
Regulated Level 3 Certificate in Occupational Health and Safety (QCF/RQF)	Yes	Yes
NEBOSH General Certificate	Yes	Yes
Level 5/6 Qualification in Occupational Health and Safety	Yes	Yes

Appendix 4 First Aid and Medical

Qualification title	Type 1	Type 2	Type 3
A current Level 3 Award in First Aid at Work	Yes	No	No
Current registration as a Doctor with the General Medical Council (GMC)2	Yes	Yes	Yes
Current registration as a Nurse with the Nursing and Midwifery Council (NMC)	Yes	Yes	Yes
Current registration as a Paramedic with the Health and Care Professions Council (HCPC)	Yes	Yes	Yes
IQL Level 2 Award in Pool Lifeguarding, Intervention, Supervision and Rescue	Yes	No	No
St John Ambulance First Aid at Work Certificate	Yes	No	No
St Andrew's Ambulance First Aid at Work Certificate	Yes	No	No
British Red Cross First Aid at Work Certificate	Yes	No	No
QA Level 3 Certificate in First Response Emergency Care (RQF)	Yes	No	No
QA Level 3 Diploma in Ambulance Emergency and Urgent Care Support (RQF)	Yes	Yes	Yes
QA Level 4 Certificate in First Response Emergency Care (RQF)	Yes	Yes	Yes
QA Level 5 Diploma in First Response Emergency and Urgent Care (RQF)	Yes	Yes	Yes
FAQ Level 3 Award for First Responders on Scene: Emergency First Responder	Yes	No	No
FAQ Level 3 Award for First Responders on Scene: Ambulance Service Community Responder	Yes	No	No
FAQ Level 3 Award for First Responders on Scene: Ambulance Service Co-Responder	Yes	No	No
FAQ Level 3 Award in Immediate Emergency Care: Fire and Rescue	Yes	No	No
FAQ Level 3 Certificate for First Responders on Scene	Yes	No	No
FAQ Level 3 Diploma in Ambulance Emergency and Urgent Care Support (RQF)	Yes	Yes	Yes
FAQ Level 4 Diploma for Associate Ambulance Practitioners	Yes	Yes	Yes
QNUK Level 3 Award for First Responders (RQF)	Yes	Yes	No
QNUK Level 3 Award for the First Person on Scene (International) (RQF)	Yes	No	No
QNUK Level 3 Award in First Aid Trauma and Casualty Care (FTQCC) (RQF)	Yes	No	No
QNUK Level 3 Award in Rescue Trauma and Casualty Care (RTACC) (RQF)	Yes	Yes	Yes
Pearson BTEC Level 3 Certificate for First Person on Scene	Yes	Yes	No
Pearson BTEC Level 4 Certificate for First Person on Scene	Yes	Yes	Yes
Pearson BTEC Level 4 Extended Certificate for First Person on Scene	Yes	Yes	Yes
Highfield Level 3 Award in First Aid Response (RQF)	Yes	No	No
Highfield Level 3 Award in Emergency Care for First Responders (RQF)	Yes	No	No
TQUK Level 3 Award for Initial Person on the Scene of an Incident (RQF)	Yes	No	No

Appendix 5 Food Safety Qualifications

Qualification title	Type 1	Type 2
Hold a Degree or DipHE in a related subject such as: a. Food Science b. Environmental Health c. Home Economics	Yes	Yes
Hold a HNC/D in a related subject such as: a. Food Science b. Environmental Health c. Home Economics	Yes	Yes
Hold a Level 4 regulated qualification in Food Safety	Yes	Yes
Hold a Level 3 regulated qualification in Food Safety	Yes	No
Hold a Graduate Diploma in Food Science and Technology of the Institute of Food Science and Technology	Yes	Yes

Appendix 6 SIA Qualifications

Evidence title

membership of the Security Institute (Minimum MSyI) or
a written reference from a previous employer or training organisation or
a telephone reference from a previous employer or training organisation or
a Security sector certifiable award or distinction or
a Security sector degree or higher education certificate or
evidence of holding an SIA licence for a period of at least 1 renewal or