

Qualification Specification

QNUK Level 3 Award in
Emergency Outdoor First Aid (RQF)

603/2454/5

Contents

1. Introduction	2
2. Contact Us.....	2
3. Version Number.....	2
4. Qualification Objective	3
5. Geographical Coverage of this Qualification	3
6. Benefit for Learners	3
7. Progression	3
8. Recognition of Prior Learning	3
9. Complementary Courses	3
10. Qualification Information	3
11. Qualification Structure.....	4
12. Learner Entry Requirements.....	4
13. Delivery	4
13.1. Venue Requirements	4
13.2. Equipment Requirements.....	4
13.3. Blended Learning.....	5
13.4. Trainer to Learner Ratio	5
14. Centre Personnel Requirements.....	5
15. Assessment Requirements	7
15.1. Multiple-Choice Question Paper	7
15.2. Practical Tasks.....	7
16. Moderation	7
17. Reasonable Adjustments	7
18. Results.....	8
Appendix 1: Units	9
Appendix 2: Specimen Assessment Material	12

1. Introduction

Qualifications Network Limited (QNUK) is an Awarding Organisation recognised and regulated by the Office of Qualifications and Examinations (Ofqual) in England, the Council for Curriculum, Examinations and Assessment (CCEA) in Northern Ireland and Qualifications Wales.

This specification outlines key information required by users of the qualification to ensure they can make an informed decision about the suitability of the qualification they are taking or proposing to take for the purposes that they intend to use it.

2. Contact Us

Please get in touch if you need any advice or guidance with this qualification.

Head Office:

Qualifications Network
First Floor Offices
86A Lancaster Road
Enfield
Middlesex
EN2 0BX

Email: centres@qnuk.org

Tel: 020 3795 0559

3. Version Number

Centres should make sure they are using the most up to date document by checking the footer which will confirm the current version number.

Version 3: December 2021 – new qualification template applied

Document owner	Qualifications Manager
Date last updated	20/12/2021
Next review	20/12/2023
Status	Approved
Version	3
Document control number	QS L3EOFA

4. Qualification Objective

This qualification develops the learner's knowledge, understanding and skills in delivering emergency first aid in an outdoor environment where help may be up to 30 minutes away. The qualification will support anyone fulfilling such a role in the workplace. Learners are typically outdoor Instructors, but the qualification may be taken by anyone with an interest in emergency outdoor first aid. The qualification meets the requirements for Emergency First Aid at Work as outlined in the Health and Safety (First Aid) Regulations 1981 and the Health and Safety (First Aid) Regulations (Northern Ireland) 1982.

5. Geographical Coverage of this Qualification

This qualification is available across the UK.

6. Benefit for Learners

This qualification will provide the skills, knowledge and understanding to support individuals carrying out an emergency first aid role in an outdoor environment.

7. Progression

Learners could progress to the:

- QNUK Level 3 Award in Outdoor First Aid (RQF)
- QNUK Level 3 Award in Responding to Incidents with an AED (RQF)
- QNUK Level 3 Award for First Responders (RQF)

8. Recognition of Prior Learning

QNUK are unable to accept requests for recognition of prior learning (RPL) for this qualification.

9. Complementary Courses

Learners undertaking this qualification may progress to the QNUK level 3 Award in Outdoor First Aid at Work (RQF). All assessment should be taken within 10 weeks of session 1, day 1. Learners may also undertake a bolt-on qualification such as the QNUK level 3 Award in Responding to Incidents with an AED (RQF). As assessment criteria are similar, the time for the bolt-on course can be reduced.

10. Qualification Information

Qualification Number (QN)	603/2454/5
Learning Aim	60324545
Total Qualification Time (TQT)	10
Guided Learning Hours (GLH)	8
Credit value	1
Level	3
Validity	3 years
Assessment	Invigilated MCQ paper and observed practical tasks
Achieving the qualification	Learners must achieve the mandatory unit

11. Qualification Structure

Unit No.	Unit Title	Level	Credit	GLH
Mandatory units				
F/616/4944	Emergency First Aid in an Outdoor Environment	3	1	8

The learning outcomes for the qualification may be found in Appendix 1. The Assessment Guidance details the assessment criteria which are used to determine if a learner has met the requirements of the learning outcomes. Further depth of coverage is also provided in the Assessment Guidance.

12. Learner Entry Requirements

There are no specific recommended prior learning requirements for this qualification. Entry is at the discretion of the centre; however, learners should be aged 16 years and over, and able to undertake the responsibilities of an emergency first aider, to take this qualification.

Learners must demonstrate first aid procedures as part of their assessment, including providing CPR to a casualty on the floor. Therefore, learners must be physically capable of performing CPR on the floor.

Learners must have sufficient command of the English language to understand and undertake the recommended assessment methods for this qualification.

There are no other pre-requisites for this qualification. However, learners should be able to work at level 2 and above.

13. Delivery

This qualification is delivered in a face-to-face setting over a one-day period. Learners should complete the qualification within 4 weeks.

The delivery of this qualification should include sufficient learning and practice in an outdoor environment.

13.1. Venue Requirements

The training venue should be suitable for learning and meet all relevant Health and Safety requirements.

13.2. Equipment Requirements

Each centre offering this qualification should ensure the following are available:

- suitable presentation materials
- reference manual (Learners may be required to purchase these separately)
- suitable number of resuscitation manikins (one manikin per four learners)
- suitable manikin disinfectant wipes
- suitable number of AED training devices (one unit per four learners)
- suitable number of manufactured tourniquets (one per four learners)
- examples of various haemostatic agents
- suitable equipment to demonstrate the use of tourniquets and the use of haemostatic agents
- a range of outdoor equipment and clothing
- sufficient number of roll mats and survival bags (one of each per 2 learners)
- first aid kits containing a range of equipment including dressings and bandages as appropriate for the work environment

- a range of adrenaline auto injector training devices which anaphylaxis is assessed
- other first aid equipment as appropriate for the individual setting

N.B Child manikins can be made available for learners to practice their child protocol, although this is not mandatory.

13.3. Blended Learning

Blended learning is acceptable for this qualification provided suitable controls are in place to ensure learners complete all elements.

A maximum of one third of the guided learning hours can be taken as blended learning.

13.4. Trainer to Learner Ratio

The maximum trainer to learner ratio for this qualification is 1: 12

14. Centre Personnel Requirements

This qualification is delivered by suitably qualified trainers.

All those who deliver and assess this qualification must:

1. Hold a current First Aid at Work Certificate (issued by an Ofqual/SQA/Welsh Government recognised Awarding Organisation/Body, a First Aid at Work issued by a Recognised Voluntary Aids Society; or
2. Hold a regulated Pre-hospital Care course at level 3 or above; or
3. Hold a current Offshore First Aid Certificate issued by a HSE approved training provider or
4. Have a current registration as a Doctor with the General Medical Council (GMC) or
5. Have a current registration as a Nurse with the Nursing and Midwifery Council (NMC) or
6. Have a current registration as a Paramedic with the Health and Care Professions Council (HCPC)
7. Have undertaken an outdoor first aid course in the past
8. Hold outdoor instructor qualifications and experience; or
9. Have attended a recognised outdoor first aid Trainer CPD event
10. Hold one of the following qualifications or their recognised equivalent:
 - a. Cert Ed/PGCE/B Ed/M Ed
 - b. CTLLS/DTLLS
 - c. PTLLS (12 credits)
 - d. Further and Adult Education Teacher's Certificate
 - e. IHCD Instructional Methods
 - f. IHCD Instructor Certificate
 - g. S/NVQ level 3 in Training and Development
 - h. S/NVQ level 4 in Training and Development
 - i. TQFE (Teaching Qualification for Further Education)
 - j. English National Board 998
 - k. Nursing Mentorship qualifications
 - l. NOCN Tutor Assessor Award
 - m. Level 3 Award in Education and Training (QCF/RQF)
 - n. Level 4 Certificate in Education and Training (QCF/RQF)
 - o. Level 5 Diploma in Education and Training (QCF/RQF)
11. If none of the above teaching/assessing qualifications are held, delivery staff must hold both a teaching qualification AND assessing qualification from the list below

- a. Accredited Qualifications based on the Learning and Development NOS 7 Facilitate Individual Learning and Development (Teaching)
 - b. Training Group A22, B22, C21, C23, C24 (Teaching)
 - c. SQA Accredited Planning and Delivering Learning Sessions to Groups (Teaching)
 - d. A1 (D32/33) – Assess candidates using a range of methods (Assessing)
 - e. A2 (D32) – Assess candidates’ performance through observation (Assessing)
 - f. Regulated Qualifications based on the Learning and Development NOS 9 Assess Learner Achievement (Assessing)
 - g. SQA Accredited Learning and Development Unit 9DI – Assess workplace competences using direct and indirect methods – replacing Units A1 and D32/33 (Assessing)
 - h. SQA Accredited Learning and Development Unit 9D - Assess workplace competence using direct methods – replacing Units A2 and D32 (Assessing)
 - i. SQA Carryout the Assessment Process (Assessing)
 - j. Level 3 Award in Assessing Competence in the Work Environment (QCF/RQF) (Assessing)
 - k. Level 3 Award in Assessing Vocationally Related Achievement (QCF/RQF) (Assessing)
 - l. Level 3 Award in Understanding the Principles and Practices of Assessment (QCF/RQF) (Assessing)
 - m. Level 3 Certificate in Assessing Vocational Achievement (QCF/RQF) (Assessing)
 - n. Assessor/IQA CPD Day (Assessing)
12. Show current evidence of continuing professional development in teaching, assessment and the subject matter.

Internal Quality Assurance Requirements

Each centre must have access to a suitably qualified IQA. The IQA cannot verify the delivery or assessment of individual learners or cohorts of learners where the IQA has been involved in the delivery or assessment of the qualification for those learners.

All those who are involved with the quality assurance of this qualification **internally** must:

1. have up-to-date working knowledge and experience of best practice in assessment and quality assurance;
2. meet the delivery staff requirements for this qualification:
3. hold one of the following internal quality assurance qualifications or their recognised equivalent:
 - a. Level 4 Award in Internal Quality Assurance of Assessment Processes and Practice (QCF/RQF); or
 - b. Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (QCF/RQF); or
 - c. V1 Conduct internal quality assurance of the assessment process; or
 - d. D34 Internally verify the assessment process; or
 - e. Have completed a 7-hour assessor and IQA CPD training with an awarding organisation, and
4. show current evidence of continuing professional development in assessment, quality assurance and the subject matter.

15. Assessment Requirements

Learners are assessed for this qualification through:

15.1. Multiple-Choice Question Paper

The MCQ paper will be taken under examination conditions, i.e. learners will sit a minimum of 1.25 metres apart, will not confer during the examination and no electronic devices (such as mobile phones) or books, including dictionaries, will be permitted.

Language of assessment	English
Duration	30 minutes
Pass mark	70% (11/15)
Grading	Pass/Fail

Example MCQs are included at Appendix 2.

15.2. Practical Tasks

Learners are assessed completing several practical emergency first aid tasks.

Language of assessment	English
Duration	As required
Pass mark	100%
Grading	Pass/Fail

16. Moderation

The level of external moderation required for this qualification will be risk based and in line with the Centre Assessment Standards Scrutiny Strategy applicable to this qualification.

There may be situations within the centre devised assessment methodology that require observations, in these situations QNUK EQA Department will also require to conduct verification visits to ensure the accuracy and consistency of assessment decisions.

QNUK EQA Department will advise the centre of the required levels of moderation/verification to anticipate for this qualification upon centre approval for delivery.

17. Reasonable Adjustments

Learners are required to complete the assessments in a manner appropriate to the purpose of the qualification.

This qualification requires learners to be able to perform relevant practical emergency first aid tasks during the summative assessment, some of which may be on the floor. It is a mandatory requirement for all learners to be able to demonstrate these activities and no adjustments or considerations can be made for this.

The prescribed assessment methods for this qualification should not unfairly disadvantage learners who would otherwise be able to demonstrate competence in line with the purpose of the qualification. Learners should contact their centre to discuss reasonable adjustment if they feel the prescribed assessment methods would disadvantage them.

18. Results

The centre is required to submit learner results within 10 working days of assessment to Qualifications Network UK for moderation. We will issue verified results and appropriate certification to the approved centre within 7 working days of receiving the results. Centres will forward results and/or certificates to learners, who can expect to receive them within 20 working days of taking the assessment. If learners have not received results and/or certificates within 25 working days, they should contact the centre in the first instance.

Appendix 1: Units

Unit 1 Emergency First Aid in an Outdoor Environment (F/616/4944)

Unit Summary

The learner will develop the skills, knowledge and understanding to deal effectively with a range of emergencies in the Outdoor environment requiring first aid.

1. The learner will: Understand the roles and responsibilities of a first aider in an outdoors environment		
Assessment Guidance		Types of Evidence
1.1	The learner must identify the role and responsibilities of a first aider in an outdoors environment including: managing hazards; prioritising casualties, identifying possible injuries; identifying and knowing how to use appropriate first aid equipment found in the outdoors workplace; principles of effective casualty communication; awareness of HSE requirements of first aid.	MCQ
1.2	The learner must identify how to minimise the risk of infection to self and others through using sterile equipment correctly; correct disposal of used, disposable first aid equipment; importance of handwashing and the reasons for this.	MCQ
1.3	The learner must identify the need for consent to provide first aid including why consent should be obtained from the patient; when it should be obtained; when consent can be presumed.	MCQ

2. The learner will: Be able to manage an incident in an outdoors environment		
Assessment Guidance		Types of Evidence
2.1	The learner must conduct a scene survey demonstrating their awareness of the environment, including other hazards that could affect themselves, potential casualties and bystanders; identify available first aid equipment.	Observation
2.2	The learner must conduct a primary survey of a casualty demonstrating their awareness of dangers, response, open airway and a breathing check; awareness of agonal gasps.	Observation
2.3	The learner must protect a casualty from environmental factors including relocating the casualty; insulating the casualty; using a shelter.	Observation
2.4	The learner must summon appropriate assistance when necessary , including the type of assistance they require, whether bystanders or the emergency services; on completion of a primary survey; awareness of how to contact other emergency services such as mountain rescue.	Observation
2.5	The learner must identify how to administer first aid to a casualty at risk of hypothermia including how to protect a casualty from risk of hypothermia; protection from the elements.	Observation
2.6	The learner must monitor a casualty's vital signs including radial and carotid pulse, breathing, response and pallor.	Observation

3. The learner will: Be able to provide first aid to a casualty that is unresponsive and not breathing normally		
Assessment Guidance		Types of Evidence
3.1	The learner must identify when to administer Cardio-Pulmonary (CPR) to a casualty differentiating between those who require resuscitation and those who should be placed in the recovery position.	Observation
3.2	The learner must demonstrate CPR on a manikin in accordance with current Resuscitation Council (UK) guidelines.	Observation
3.3	The learner must demonstrate the use of an automated external defibrillator (AED) including correctly placing the AED pads and following instructions from the AED unit.	Observation
3.4	The learner must outline modifications for CPR in relation to: <ul style="list-style-type: none"> • a child • drowning • avalanche • lightning strike • remote from immediate help including the adaptations to the basic life support protocols for the paediatric protocol and the adult drowning protocol; considerations include when and if to start CPR in the given situations.	MCQ

4. The learner will: Be able to provide first aid to a casualty that is unresponsive and breathing normally		
Assessment Guidance		Types of Evidence
4.1	The learner must justify when to place a casualty into the recovery position differentiating between casualties who require resuscitation and those who should be placed into the recovery position	Observation
4.2	The learner must demonstrate how to place a casualty into the recovery position in accordance with current Resuscitation Council (UK) guidelines.	Observation
4.3	The learner must identify how to administer first aid to a casualty who is experiencing a seizure including actions to take whilst a casualty is in seizure; management of the casualty once the seizure has stopped; know when it is recommended to call the emergency services.	MCQ

5. The learner will: Be able to provide first aid to a casualty who is choking		
Assessment Guidance		Types of Evidence
5.1	The learner must identify when choking is mild or severe and demonstrate how to recognise the features of a mild and a severe obstruction of the airway.	Observation
5.2	The learner must demonstrate how to administer first aid to a casualty who is choking following the treatment protocol for choking casualties in accordance with current Resuscitation Council (UK) guidelines.	Observation

6. The learner will: Be able to provide first aid to a casualty with external bleeding		
Assessment Guidance		Types of Evidence
6.1	The learner must identify how to administer first aid to a casualty with a minor wound including how to deal with minor wounds in line with current practice; wounds to include cuts, bruises, embedded objects and grazes.	MCQ
6.2	The learner must identify how to administer first aid to a casualty with minor burns and scalds following the recommended treatment for such injuries according to current accepted first aid practice and manuals.	MCQ
6.3	The learner must identify the severity of external bleeding and the characteristics of capillary, venous and arterial bleeding.	Observation
6.4	The learner must demonstrate the control of external bleeding managing a casualty with a bleed; dressing common wounds to the head, arm, hand and leg.	Observation

7. The learner will: Know how to provide first aid to a casualty who is in shock		
Assessment Guidance		Types of Evidence
7.1	The learner must recognise a casualty who is suffering from shock including the common recognition features of a casualty in hypovolaemic shock.	Observation
7.2	The learner must identify how to administer first aid to a casualty who is suffering from shock including the recommended first aid treatment for hypovolaemic shock: position of the casualty; keeping them warm; nil by mouth; moisten their lips; reassure them; refer to the emergency services.	Observation

8. The learner will: Know how to provide first aid to a casualty affected by immersion in water		
Assessment Guidance		Types of Evidence
8.1	The learner must outline how to administer first aid to a casualty who has been immersed in water in accordance with current Resuscitation Council (UK) guidelines and being aware of the risk of secondary drowning and hypothermia.	MCQ

Appendix 2: Specimen Assessment Material

1. At what point should an ambulance be called for a casualty who is having a seizure?

- A Immediately in all cases
- B If the seizure lasts longer than normal
- C Only if the casualty has never had a seizure before
- D Only if the casualty is a child

2. Which **one** of the following is a treatment for a casualty suffering from shock?

- A Allow a drink of warm sweet tea
- B Allow sips of a suitable sports drink
- C Give nothing to eat or drink
- D Provide small amounts of water

3. Which of the following items should **NOT** be found in a first aid kit?

- A Dressings
- B Ice pack
- C Safety pins
- D Paracetamol