



Qualification Specification

A learner's guide to the

QNUK Level 3 Award in Health and Safety in the Workplace (RQF)

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INTRODUCTION

1 INTRODUCTION

1.1 This qualification specification outlines the key information related to the QNUK Level 3 Award in Health and Safety in the Workplace (RQF)

2 QUALIFICATION PURPOSE

2.1 This qualification is aimed at supervisory level staff or higher, that need a good understanding of the principles of good health and safety management.

3 QUALIFICATION OBJECTIVE

3.1 This is a qualification that indicates an individual can undertake a specific role in the workplace and that may be relied upon by employers.

4 QUALIFICATION STRUCTURE

4.1 This qualification comprises a single unit. The learning outcomes and assessment criteria can be found in section 8

4.2 Qualification title

4.2.1 QNUK Level 3 Award in Health and Safety in the Workplace (RQF)

4.3 Qualification accreditation number

4.3.1 601/4244/3

4.4 Qualification level

4.4.1 Level 3

4.5 Credit value

4.5.1 3

4.6 Guided learning hours (GLH)

4.6.1 18

4.7 Total Qualification Time (TQT)

4.7.1 30

4.8 Unit one title

4.8.1 Health and Safety in the Workplace

4.9 Unit one reference number

4.9.1 K/602/1647

5 PRE-REQUISITES

5.1 It is recommended that learners have a minimum of Level 1 literacy and numeracy or equivalent.

5.2 Learners should be at least 16 years old in order to undertake the qualification

5.3 There are no other pre-requisites for this qualification.

6 GEOGRAPHICAL COVERAGE

6.1 This qualification is available to learners in England, Wales and Northern Ireland. The Qualification can be delivered in other countries however learners should be aware that the content is designed to meet current UK legislation.

7.1 ACCEPTABLE FORMS OF I.D.

7.1.1 The list below outlines acceptable forms of identification for learners undertaking a regulated qualification with Qualifications Network.

7.1.2 Ideally learners should provide at least 1 form of photo I.D. If photo I.D is not available, 2 forms of non-photographic I.D can be produced.

7.1.3 Acceptable forms of photographic I.D (1 required) are:

Signed UK Photo card driving licence

- Signed passport (any nationality)
- Valid EU Photo identity card
- SIA security licence (with photo)
- Current and valid warrant card issued by HM forces or Police
- Current and valid Prison service card (with photo)
- Proof of age card
- Employee photo identification card
- Firearms license (with photo)

7.1.4 Acceptable forms of non-photographic I.D (2 required) are:

- Current driving license – paper version
- Birth certificate
- Marriage/civil partnership certificate
- Mortgage statement (issued within past 12 months)
- Bank or building society statement (issued within last 3 months)
- Bank or building society account opening confirmation letter (issued within last 3 months)
- Credit card statement (issued within last 3 months)
- Pension or endowment financial statement (issued within last 12 months)
- P45 or P60 statement (issued within last 12 months)
- Council tax statement (issued within last 12 months)
- Valid work permit or visa issue by UK government
- Utility bill – excluding mobile phone bill (issued within last 3 months)
- Benefit statement e.g. child benefit, pension (issued within last 3 months)

8 UNITS OF ASSESSMENT

8.1 Each learner should successfully be assessed against the assessment criterion outlined below.

8.2

Learning outcome		Assessment Criterion	
1	Understand the requirements for health, safety and welfare in the workplace	1.1	Outline the main legal framework and laws relating to health and safety at work
		1.2	Outline the welfare provisions that should be made by the employer
		1.3	Describe the sources and nature of information that demonstrate compliance and best practice with health and safety requirements
		1.4	Outline ways that health and safety information can be communicated
		1.5	Define the terms 'incident', 'accident' and 'occupational ill health'
		1.6	Describe the main causes of injuries and ill health at work
2	Understand the benefits of using a safety management system	2.1	Outline the costs associated with accidents and ill health
		2.2	Summarise the typical elements of a safety management system
		2.3	Outline the benefits of using a safety management system
3	Understand the principles of risk assessment	3.1	Outline the benefits of assessing and controlling risks at work
		3.2	Describe the different types of risk assessment that can be used
		3.3	State where specific risk assessments may be required
		3.4	State the steps to be taken to complete a simple risk assessment
4	Understand the risks and control methods for common workplace hazards	4.1	Explain how the risks from different hazards may be affected by occupational, environmental, human and organisational factors
		4.2	Explain how injuries, ill health and other damage may result following exposure to common workplace hazards
		4.3	Identify suitable risk control measures using the principles of the hierarchy of control
5	Understand how to manage the effects of accidents and incidents	5.1	Describe the actions that need to be taken following an accident or incident in the workplace
		5.2	Describe how simple accident investigation techniques can reveal immediate and root causes

9 ASSESSMENT METHODS

9.1 This qualification is assessed by multiple choice questions.

9.2 Multiple choice questions

9.2.1 There is a single multiple choice question paper. Learners must achieve a minimum of 70% to pass.

9.4 Example question

9.4.1 After a continual lack of investment, the walkways in a factory are becoming damaged and the number of trips has increased. This is an example of which of the following factors?

- A Human
- B Occupational
- C Organisational

10 REASONABLE ADJUSTMENTS

10.1 All learners will have an opportunity to access fair assessment to demonstrate evidence of skills and knowledge. Requests for reasonable adjustments can be made to the Centre delivering the qualification.