



Qualification Specification

A learner's guide to the QNUK Level 2 Award in
Principles of Manual Handling at Work (RQF)

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INTRODUCTION

1 INTRODUCTION

3.1.1 This qualification specification outlines the key information related to the QNUK Level 2 Award in Principles of Manual Handling at Work (RQF)

2 QUALIFICATION PURPOSE

2.1 This qualification provides knowledge for those in the workplace, or those entering the workforce on the hazards and controls related to manual handling.

3 QUALIFICATION OBJECTIVE

3.1 This is a qualification that prepares a learner to develop knowledge in a subject area.

4 QUALIFICATION STRUCTURE

4.1 This qualification comprises a single unit. The learning outcomes and assessment criteria can be found in section 8

4.2 Qualification title

4.2.1 QNUK Level 2 Award in Principles of Manual Handling at Work (RQF)

4.3 Qualification accreditation number

4.3.1 603/0708/0

4.4 Qualification level

4.4.1 Level 2

4.5 Credit value

4.5.1 1

4.6 Guided learning hours (GLH)

4.6.1 4

4.7 Total Qualification Time (TQT)

4.7.1 4

4.8 Unit one title

4.8.1 Understanding the Principles of Manual Handling

4.9 Unit one reference number

4.9.1 A/504/5456

5 PRE-REQUISITES

5.1 It is recommended that learners have a minimum of Level 1 literacy and numeracy or equivalent.

5.2 There are no other pre-requisites for this qualification.

6 GEOGRAPHICAL COVERAGE

6.1 This qualification is available to learners in England, Wales and Northern Ireland. The Qualification can be delivered in other countries however learners should be aware that the protocols meet current UK guidelines.

7.1 ACCEPTABLE FORMS OF I.D.

7.1.1 The list below outlines acceptable forms of identification for learners undertaking a regulated qualification with Qualifications Network.

7.1.2 Ideally learners should provide at least 1 form of photo I.D. If photo I.D is not available, 2 forms of non-photographic I.D can be produced.

7.1.3 Acceptable forms of photographic I.D (1 required) are:

- Signed UK Photo card driving licence
- Signed passport (any nationality)
- Valid EU Photo identity card
- SIA security licence (with photo)
- Current and valid warrant card issued by HM forces or Police
- Current and valid Prison service card (with photo)
- Proof of age card
- Employee photo identification card
- Firearms license (with photo)

7.1.4 Acceptable forms of non-photographic I.D (2 required) are:

- Current driving license – paper version
- Birth certificate
- Marriage/civil partnership certificate
- Mortgage statement (issued within past 12 months)
- Bank or building society statement (issued within last 3 months)
- Bank or building society account opening confirmation letter (issued within last 3 months)
- Credit card statement (issued within last 3 months)
- Pension or endowment financial statement (issued within last 12 months)
- P45 or P60 statement (issued within last 12 months)
- Council tax statement (issued within last 12 months)
- Valid work permit or visa issue by UK government
- Utility bill – excluding mobile phone bill (issued within last 3 months)
- Benefit statement e.g. child benefit, pension (issued within last 3 months)

8 UNITS OF ASSESSMENT

8.1 Each learner should successfully be assessed against the assessment criterion outlined below.

8.2

	Learning outcome		Assessment Criterion
1	Understand the reasons for safer manual handling	1.1	Identify the potential injuries and ill health associated with incorrect manual handling
		1.2	Outline employers and employees responsibilities relating to manual handling at work
		1.3	Outline the consequences for non-compliance with health and safety requirements at work
2	Understand how manual handling risk assessments contribute to improving health and safety	2.1	Define the terms 'hazard' and 'risk' in the context of manual handling work
		2.2	State the steps related to undertaking a manual handling risk assessment
		2.3	Select appropriate risk controls for common manual handling hazards
3	Understand the principles, types of equipment and testing requirements associated with manual handling safety	3.1	Describe safe movement principles associated with manual handling
		3.2	Select appropriate equipment to be used for manual handling tasks
		3.3	Outline the requirements for the testing, servicing and examination of manual handling and lifting equipment

9 ASSESSMENT METHODS

9.1 This qualification is assessed by multiple choice questions.

9.2 Multiple choice questions

9.2.1 There is a single multiple choice question paper. Learners must achieve a minimum of 70% to pass.

9.4 Example question

9.4.1 When starting to lift an object, the handlers back should be:

- A As straight as possible
- B Bent fully in the lower region
- C Slightly bent

10 REASONABLE ADJUSTMENTS

10.1 All learners will have an opportunity to access fair assessment to demonstrate evidence of skills and knowledge. Requests for reasonable adjustments can be made to the Centre delivering the qualification.